

Item No.	Classification: Open	Date: 8 October 2018	Decision Taker: Strategic Director of Housing and Modernisation
Report title:		Gateway 2: Contract Award for Cator Street 2 - Professional services only	
Ward(s) or groups affected:		Peckham	
From:		Head of Regeneration – Capital Works and Development	

RECOMMENDATIONS

That the Strategic Director for Housing & Modernisation:

1. Approves the award of contract for Professional Services for Cator Street 2 to Faithful + Gould Ltd under the Pagabo Framework, at an estimated value of £1,726,540 for a period of 48 months commencing October 2018.

BACKGROUND INFORMATION

2. Cator Street 2 is a proposed second phase of development on this site. The first phase comprised a new 42-unit extra care facility procured under Phase 1B Lot 1 of the directly funded housing delivery programme. The same programme was also to include a 'Centre of Excellence' (a day centre for people living with dementia and the frail elderly) to be accommodated within the existing learning and resources centre, but following a structural investigation of the existing building, concerns were raised over its longevity and suitability for adaptation. Consequently, the existing learning resource centre was declared surplus to requirements and demolished under the Cator Street extra care contract, leaving a cleared site for development.
3. The Cator Street 2 project is now a proposed new build development on the cleared site which, following a site capacity study and informal town planning advice, seeks to provide not only a new day care centre but also approximately 50 further extra care units and a new 'information and community hub', which will support and facilitate multi agency working with professionals from all sectors (health and social care, and a range of voluntary organisations) supporting Southwark residents. It is proposed that Cator Street 2 will link with the recently completed Cator Street Extra Care development, Tayo Situ House, thus creating a larger number of units that will be more economical to manage. A cost plan for Cator Street 2 prepared by the consultant quantity surveyor for the first phase (Cator Street Extra Care) and based on the capacity study and current market trends, indicates an estimated works value of £16.1 million.
4. The business case and vision for a new day centre for older adults with dementia and complex needs was originally approved by cabinet on 11 December 2012. This decision was subject to further consultation with representatives from families/carers, the NHS and other key stakeholders. The outcome of the ensuing extensive and detailed consultation process is set out in the report dated 21 August 2013 to the cabinet member for health, adult social care and equalities who, under powers delegated by the Leader of the council, approved the Cator Street site as the preferred location for the development of the new day centre.

5. In Southwark, there are an increasing number of older residents whose level of need renders their current accommodation unsuitable. The development of extra care accommodation creates an alternative to institutionalised residential care by allowing people to maintain their own living environments with support available on site as required. Extra Care Accommodation promotes independence, wellbeing, choice and control for residents over their lives.
6. Extra care accommodation generates savings in social care budgets through the pooling of resources and economies of scale in the provision of home care. Travel time for home care staff between visits to service users is reduced, 24 hour support can be offered and staff can respond to the fluctuating needs of residents.
7. Demolition of the learning resource building released the full opportunity value of the site. In addition to the Centre of Excellence as previously proposed, the site can now also accommodate approximately 50 additional extra care flats, bringing the total number of extra care flats (approximately 90) to an optimum number for cost effective and efficient management of the facility in use.
8. Following the completion of the Cator Street Extra Care works contract in February 2017, lessons learnt were reviewed and the project brief has been comprehensively updated in consultation with key stakeholders for both extra care and day centre facilities. The lessons learned have been documented and signed off for application in the Cator Street 2 proposals described in this report and include:
 - Tighter governance arrangements and project management control through a Project Board comprising all key stakeholders;
 - An agreed fire safety strategy from the outset;
 - The production of a detailed design brief signed off by key stakeholders;
 - Design sign-off at key stages;
 - Careful attention to detailed specification requirements; and
 - Improved inter-departmental co-ordination.
9. Given the substantial change in the scope and value of Cator Street 2, which now includes not only a new day care centre but also further new build extra care residential units and an 'information and community hub', legal advice called for a fresh EU-compliant procurement to be undertaken for professional services, rather than rely on a variation of the original Phase 1B professional services contract.
10. This report seeks to award the contract for multi-disciplinary professional services following the Gateway 1 detailing the procurement approach which was approved in April 2018.
11. The proposed strategy for procuring works will be the subject of a separate Gateway 1 report for decision by cabinet.

Procurement project plan (Key Decision)

Activity	Completed by/Complete by:
Forward Plan (If Strategic Procurement) Gateway 2	30/08/2018
Briefed relevant cabinet member (over £100k)	18/09/2018
Approval of Gateway 1: Procurement Strategy Report	20/04/2018
Invitation to tender	11/07/2018
Closing date for return of tenders	26/07/2018
Completion of evaluation of tenders	14/08/2018
CAB Review Gateway 2:	19/09/2018
DCRB Review Gateway 2:	01/10/2018
Notification of forthcoming decision – despatch to chair of overview and scrutiny committee	08/10/2018
Approval of Gateway 2: Contract Award Report	16/10/2018
End of Scrutiny Call-in period and notification of implementation of Gateway 2 decision	24/10/2018
Contract award	24/10/2018
Add to Contract Register	24/10/2018
Contract start	25/10/2018
Publication of award notice on Contracts Finder	25/10/2018
Contract completion date	24/10/2022

KEY ISSUES FOR CONSIDERATION

Description of procurement outcomes

12. This report seeks to award the Pagabo Professional Services contract to Faithful + Gould for multi-disciplinary professional services, which include:

- Project manager/Employer's agent
- Architect
- Quantity surveyor/Cost consultant
- Structural engineer
- Building services engineer
- Civil engineer
- Principal Designer (under CDM Regulations)
- Landscape Architect
- BREEAM Assessor
- Fire Engineer
- Transport Consultant
- Ecology Consultant
- Acoustic Consultant

13. These multi-disciplinary services will work together to deliver:

Day Care Centre

14. It is hoped the new day centre will deliver an enhanced service with links to community health provision and the voluntary sector as required and be able to respond to the emerging aspirations of this client group. The aim is to provide both day care and an 'information hub' to assist the service user and their family to gain access to information, advice, healthcare, and confidence in the use of technology and digital support.
15. Completion of the new day care centre will, therefore, provide better and up-to-date facilities for people living with dementia and the frail elderly.

Extra Care Residential Accommodation

16. The close proximity of the new day care centre and the proposed extra care housing development will enable the synergies between the two facilities to be fully explored to the benefit of a particularly vulnerable group within the local community.
17. The extra care proposals will be appraised using the New Home's Delivery Team's Development Appraisal Toolkit to check that value for money is being obtained.
18. The procurement of professional services will enable the design proposals to progress so that the benefits outlined above can be realised.

Policy implications

19. The recommendations in this report will facilitate;
 - a. The delivery of a new older people's day care centre, as set out in the Fairer Future promise for an age friendly borough;
 - b. The provision of approximately 50 new council homes against the target of 11,000 units by 2043, as set out in the Fairer Future promise for quality affordable homes; and
 - c. The council's aim of enabling vulnerable residents to remain in their homes and to lead and enjoy independent lives for longer, as set out in the Fairer Future 'healthy active lives' proposals; and

Tender process

20. In line with the April 2018 Gateway 1: Procurement Strategy approval for Cator Street 2 – Professional services only, quality questions, together with the request for the fee proposal were issued to Faithful + Gould using the council's e-procurement portal, ProContract 3 on 11 July 2018.
21. Faithful + Gould were also briefed on the project brief, works procurement strategy, budget and programme.
22. Fee proposals were invited based on a full service for a two-stage design and build procurement process through the Pagabo Framework – Lot 1, using the

appropriate service specifications, with scope for modifications to tailor the service for the specific project.

23. The tender return deadline was Thursday 26 July 2018 and following a review of the submission, no further clarifications were required.

Tender evaluation

24. As set out in detail in the Gateway 1 report, Faithful + Gould were assessed on a quality/price ratio of 40:60 which gives greater weight to the quality of design required for this specialist area of provision, as opposed to the council's standard quality/price ratio of 30:70.
25. In assessing the acceptability of the consultant's proposal, six qualitative questions were asked; the percentage weighting for each question and Faithful + Gould's score out of 5 and respective weighting, totalling 40%, are set out in table 1 of the closed report.
26. The final quality score for the Faithful + Gould tender submission was 22 out of a total of 30 (73%), exceeding the minimum level of acceptability, stated as a total score of not less than 70%, and none of the individual responses scored less than 50% of the individual mark.
27. In order to evaluate the fee submission and convert the submission to a weighting of 60%, a Cost Plan was prepared, by making reference to fee survey data published by Mirza and Nacey and competitively tendered professional fees data from the Construction-related Consultancy Services (CRCS) 2012.
28. The formula for converting the price to points is $(100 - ((\text{Fee bid} - \text{Cost Plan}) / \text{Cost Plan})) \times 60\% = \text{Price Score}$.
29. The initial Gateway 1 report estimated the cost of this contract to be £1,675,000. The preparation of a detailed cost plan for evaluation purposes resulted in a 0.06% increase in the estimated cost to £1,773,222. Faithful + Gould's submitted tender value was £1,726,540 which, following the formula prescribed, provided a score of 59.98%.
30. Once cost and qualitative scores are combined Faithful + Gould's tender submission scores a total of 89.69%. This complies with the council's minimum level of acceptability of an overall score of not less than 70% and no score less than 50% of the individual mark for each of the qualitative and pricing schedule submissions.

Tenderer	Quality	Price	Total Score
Faithful + Gould	29.7%	59.98%	89.68%

31. It is therefore recommended that the tender submission from Faithful + Gould be formally accepted.

Plans for the transition from the old to the new contract

32. N/A

Plans for monitoring and management of the contract

33. A performance review of the Cator Street extra care consultant's professional services on phase 1 was undertaken in consultation with adult and social care and housing and modernisation staff. The outcome of this process has informed the development of design brief and the lessons learnt have been used to implement the proposed Cator Street 2 project.
34. The project client, including the management and administration of the consultancy appointment, will be resourced through the Regeneration-Capital Works & Development team, reporting to a project board chaired by the Head of Regeneration – Capital Works & Development. The performance of the team will be subject to scrutiny and formal monthly reviews, including reviews on cost, programme and quality. In addition, the officer client team will use a number of mechanisms for monitoring and controlling the financial and programme performance of the contract, including:
- Strategic cost plan, which will be regularly reviewed and updated
 - Monthly financial statements by the consultant quantity survey and contractor
 - Monthly appraisals of progress against the contract programme
 - Monthly progress reports by:
 - The lead consultant
 - Main contractor
 - Other design consultants
 - Monthly progress meetings on site
 - Tracking and chasing actions on critical issues
 - Monthly 'look ahead' meetings with principals / directors
 - Periodic project team 'look ahead' workshops covering key phases of work and risks
 - Risk and issues logs
 - Regular Project Board meetings
 - Regular updates to the Adult Social Care (ASC) Capital Board
 - Six monthly report to the Departmental Contracts Review Board (DCRB) and annual report to the Corporate Contracts Review Board (CCRB)
35. Monthly management meetings will be held at which the consultants' performance will be measured against the quality method statements submitted through the tendering process.

Identified risks for the new contract

36. The following risks have been identified:

Risk No.	Identified Risk	Likelihood	Risk Control
1.	Value for money may not be realised for the consultant's fees	Low	Fee bid has been normalised and benchmarked with market rates.
2.	Inappropriate resource allocation to the project by the consultant.	Low	Through their responses to questions in the ITT the consultant has adequately demonstrated their capacity to appropriately resource the 'extra care'

Risk No.	Identified Risk	Likelihood	Risk Control
			and day care project.
3.	Design excellence not obtained	Low	Through their response to questions in the ITT the consultant has adequately demonstrated that they will oversee the detailed design, prior to works tenders being sought. And have confirmed they will make use of experience gained from the design, construction and experience in use of the Cator Street Extra Care project.
4.	Programme slips	Low	The consultant's appointment has been based on meeting key deliverables against key milestones set within the design and construction programme. A detailed project execution plan (PEP) is to be prepared and regular monitoring of progress against the PEP will take place.
5.	The consultant maintains inadequate resources and management during the course of the project.	Low	Robust project management by the client project team to ensure resources are maintained and the project is delivered to standard and on time. Communication will be through regular progress meetings and updates to all stakeholders.
6.	Contract is not completed due to insolvencies.	Low	An up-to-date financial check of the consultant's financial status has been undertaken and the credit score returned a 'secure' rating.

Community impact statement

37. The Day Centre for older people includes a community information hub which, alongside additional extra care residential units, aims to provide a truly first class facility for use for the benefit of a vulnerable group within the local community.
38. The proposal to increase the supply of affordable, good quality homes will benefit households in need from all Southwark's communities, and will increase the housing options available for older people and people with disabilities living in Southwark.
39. Extensive consultation is being carried out with different stakeholders including public consultation in developing the design brief for the proposed facilities. Further consultation will be conducted during the design stage and town planning process, including neighbourhood tenants' and residents' associations, and registered providers and private landlords. Further public presentations will be held prior to and during the construction phase.
40. Those living in the vicinity of the new developments may experience some inconvenience and disruption while works are taking place, but communities as a whole will benefit in the longer term from the new homes. In local areas, the effects will be eased, in part by working closely with residents on the delivery

process, and also through the specific planning requirements to mitigate any potential adverse effects of development in that local area.

Social Value considerations

41. The Public Services (Social Value) Act 2012 requires that the council considers, before commencing a procurement process, how wider social, economic and environmental benefits that may improve the well being of the local area can be secured. The social value considerations included in the tender (as outlined in the Gateway 1 report) are set out in the following paragraphs in relation to the tender responses, evaluation and commitments to be delivered under the proposed contract.

Economic considerations

42. Consultancy personnel and, once occupied, staff, residents and visitors using the new buildings are likely to bring economic benefit to local traders through increased trade.
43. Faithful + Gould has agreed to promote the engagement of local subcontractors and apprentices wherever possible and have confirmed there will be an appointment of at least one apprentice in line with the council's apprenticeship requirement.
44. The Pagabo framework has provided the council the opportunity to nominate appropriate businesses, thus supporting small and medium sized businesses that might otherwise be overlooked

Social considerations

45. The project will provide new high quality extra care housing for people in need of suitable accommodation from the council's housing register.
46. The council is an officially accredited London Living Wage (LLW) Employer and is committed to ensuring that, where appropriate, consultants and contractors engaged by the council to provide works or services within Southwark pay their staff at a minimum rate equivalent to the LLW rate. Payment of the LLW is a council requirement. This will provide best value for the council. Anticipated benefits include a more incentivised workforce and improved staff retention. Faithful + Gould pays the LLW to its staff. Quality improvements and any cost implications will be monitored as part of the contract review process.
47. The council can exclude companies who break the law by blacklisting from public contracts if they are either still blacklisting or have not put into place genuine actions concerning past blacklisting activities.
48. The council can require "self cleaning" which enables a potential contractor to show that it has or will take measures to put right its earlier wrongdoing and to prevent them from re-occurring and to provide evidence that the measures taken by the economic operator are sufficient to demonstrate it has:
 - (a) "Owned Up": clarified the facts and circumstances in a comprehensive manner by actively collaborating with the investigating authorities;

- (b) "Cleaned Up": taken concrete technical, organisational and personnel measures that are appropriate to prevent further criminal offences or misconduct, and
 - (c) "Paid Up": paid or undertaken to pay compensation in respect of any damage caused.
49. The council included a request for the necessary information from tenderers (using the council's standard documentation in relation to blacklisting). The council's contract conditions will include an express condition requiring compliance with the blacklisting regulations and include a provision to allow the contract to be terminated for breach of these requirements

Environmental/Sustainability considerations

50. The Code for Sustainable Homes, although no longer a formal requirement, together with BREEAM will be used as a guide to cover the construction process as well as design and specification and will set targets for minimising the adverse environmental impact of carrying out the works for the project.
51. The project brief prescribes materials and components to be specified for the works. In terms of excluded construction materials, good practice is to be adopted:
- Asbestos products: not to be specified
 - Brick slips: only to be used where cast onto pre-cast elements as risk of failure is unacceptably high
 - Man-made mineral fibre (MMMMF): the material to be encapsulated in all applications
 - No insulation materials in which hydro fluorocarbons (HFCs) are used in their manufacture or application
 - No hardwood unless from FSC or equivalent sources.
52. A low energy, efficient and cost effective building engineering services design that keeps running costs to a minimum, will be an essential component of the project brief. Key considerations will include:
- Consideration of whole life-cycle costs;
 - Sustainable sourcing, including locally produced materials and, where possible, timber from renewable resources.
 - Selection of contractors should take into account their environmental policies;
 - Incorporation of environmentally benign heating and lighting provision;
 - Provision of facilities and equipment to encourage the re-use and recycling of materials including, where practicable, water recycling;
53. Ensuring the project achieves a standard equivalent to the former Code for Sustainable Homes Level 4 criteria and BREEAM 'very good'. The Code for Sustainable Homes requirements covered the construction process as well as design and specification and set targets for minimising the adverse environmental impact of carrying out the works for the project

Market considerations

54. The market is currently buoyant; however, volatility and uncertainty still exists over the impact of Brexit on future market conditions. Brexit has had an effect on labour and prices to the works, which are anticipated to rise within the third quarter of 2018.
55. Faithful + Gould are a company that offers multi-disciplinary services in a variety of consulting areas, including:
- Risk management
 - Value engineering
 - Whole life costing
 - Business management
 - Strategic facilities management
 - Project management, including programme and planning, building surveying, and health and safety
 - Commercial services, including project control and cost engineering, cost management, contract procurement and management, and cost planning and estimating
56. Faithful + Gould are considered one of the world's leading providers of technologically based consultancy and support services and are active and operational throughout the United Kingdom.

Staffing implications

57. The staff resources deployed to this procurement is sufficient to meet the proposed timetable.
58. The project will be resourced by existing staff, within existing budgets.

Financial implications

59. The extra care residential works will be part of the Housing Direct Delivery Programme. The proportionate cost to the Housing Direct Delivery Programme for the professional services for this element is £1,212,577 and will be charged to the relevant capital code for Cator Street 2 - Extra Care.
60. The cost of the day care centre works and professional services will be funded from Healthy Active Lives capital allocation in the sum of £5.159m. The proportionate cost of the professional services for this element is £513,963 and will be charged to the capital code S-0034-0713 for Cator Street 2 – originally set up for the aborted 'Centre of Excellence' in phase 1B.
61. The projected cash flow for this estimated expenditure for multi-disciplinary professional services is as follows:

Budget element	2018/19	2019/20	2020/21	2021/22	Total
Housing and Modernisation capital	674,187	318,125	190,952	29,313	1,212,577
Adults' Services capital	288,938	137,087	75,375	12,563	513,963

Budget element	2018/19	2019/20	2020/21	2021/22	Total
Total:	963,125	455,212	266,327	41,876	1,726,540

Investment implications

62. Scheme proposals for the extra care residential component will be subject to investment checks using the Council's internal viability appraisal model.
63. The design for the Extra Care units and communal space, the Day Centre and Community information hub will seek to minimise running costs and provide a more economical facility than its predecessor establishments.
64. The Extra Care units will generate a rental income for the council as well as provide excellent accommodation for residents and an excellent facility for visitors to the day care centre and the local community

Second stage appraisal (for construction contracts over £250,000 only)

65. A second stage financial appraisal of Faithful + Gould has been carried out and this indicates a credit score for the company of 85 and a 0.9% likelihood of failure.

Legal implications

66. Please see concurrent from the Director of Law and Democracy

Consultation

67. The design brief for extra care housing has been developed in consultation with 'user client' officers and makes clear that the council is seeking developments that are not only attractive and functional in their design but also durable, easy to maintain and with low running costs.
68. Public consultation will be undertaken in support of the planning application for the whole site.
69. The council will consult the neighbouring Tenants & Residents Associations (T&RAs) before design proposals are finalised. A thorough consultative exercise with local residents and T&RAs will be carried out throughout the planning process. This will include a letter/leaflet drop, laminated notices and public meetings/ exhibition. Additionally, the council will consult with the area neighbourhood office and a number of registered providers and private landlords where applicable. Further public presentations will be held prior to the construction works commencing on site

Other implications or issues

70. None

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Strategic Director of Finance and Governance (H&M18/050)

71. The report is requesting delegated approval from the Director of Housing and Modernisation to approve the award of contract Professional Services for Cator Street 2 to Faithful & Gould Limited at an estimated cost of £1,726,540. The Strategic Director of Finance and Governance notes that the actual cost will be dependent upon the cost of delivering the Cator street 2 extra care facility, which is currently estimated at £16.1m. The costs will be borne by both the Children's and Adults and Housing Investment programmes as set out in financial implications of the report, and will be formally added to the respective capital programmes at the next available opportunity. Costs relating to the residential extra care works are expected to be met from a combination of Right To Buy receipts and S106 monies and the day care centre works from General Fund capital resources. Any other costs connected with this contract to be contained within existing departmental revenue budgets.
72. There is an estimated resource shortfall for General Fund and the Housing Investment Programmes over the life of this contract. Whilst this position is likely to be moderated downwards as expenditure phasing and resourcing forecasts are updated in light of better information, programme commitments will need to be managed such that they match more closely the available resources.

Head of Procurement

73. This report is seeking approval for the award of a professional services contract for Cator Street 2 to consultancy firm Faithful and Gould. The report confirms that the previously approved procurement strategy has been followed, namely direct award from the Pagabo Framework Lot 1. The report details the tender process followed and how the submission was evaluated, which was on the basis of a 60/40 price quality split with a requirement to achieve a minimum score of 70 out of 100 for quality which Faithful and Gould did. The report also confirms that the price was competitive and within the tolerances allowed for in the cost plan.
74. Paragraphs 33 to 35 detail the monitoring and management arrangements that will be in place during the 48 months this contract will operate including clear communication channels to the various interested stakeholders

Director of Law and Democracy

75. This report seeks the approval of the strategic director of housing and modernisation to the award of contract for professional services for Cator Street 2 to Faithful and Gould as further detailed in paragraph 1. The nature and value of these services are such that the procurement was subject to the full tendering requirements of the Public Contracts Regulations 2015 (PCR15). However the appointment of Faithful and Gould is through the Pagabo framework (lot 1), which has been procured and established following an EU compliant tendering process and therefore satisfies those tendering requirements. Lot 1 of the Pagabo framework is a single supplier lot, and therefore award to Faithful and Gould is permitted.
76. The strategic director's attention is drawn to the Public Sector Equality duty (PSED General Duty) under the Equality Act 2010, and when making decisions to have

regard to the need to (a) eliminate discrimination, harassment, victimisation or other prohibited conduct, (b) to advance equality of opportunity and (c) foster good relations between persons who share a relevant protected characteristic and those who do not share it. The relevant characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion, religion or belief, sex and sexual orientation, The duty also applies to marriage and civil partnership but only in relation to (a). The strategic director is specifically referred to the community impact statement at paragraphs 37-40, setting out the consideration that has been given to equalities issues which should be considered when approving the award of this contract.

77. Contract standing order 2.3 requires that no steps should be taken to award a contract unless the expenditure involved has been approved. Paragraphs 59-61 confirms the financial implications in relation to this award

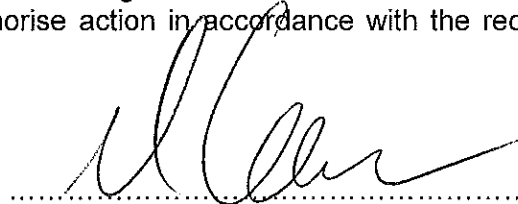
Director of Adult Social Care

78. The second phase of Cator Street supports the adult social care prevention strategy in how we intend to offer high quality, efficient and effective services. It comprises of three key elements, the additional extra care flats, the day centre and the community hub for older adults. Cator 2 will support our vision for 21st century high quality care for older adults, in particular those with frailty and dementia, by offering a building which is designed to facilitate activity, independence and socialisation, whilst people feel safe and engaged and part of the community. The hub model is an exciting new development for Adult Social Care and a valuable addition to the range of services that will be available at Cator Street. The hub will provide an opportunity to work collaboratively with the third sector and focus on supporting and empowering older adults, through the offer of advice and information and opportunities to engage with a wide network of community activities and services. This feeds into the long term savings plan for adult social care enabling us to target funding to best possible effect.

PART A – TO BE COMPLETED FOR ALL DELEGATED DECISIONS

Under the powers delegated to me in accordance with the council's Contract Standing Orders, I authorise action in accordance with the recommendation(s) contained in the above report.

Signature



Date

17 October 2018

Michael Scorer, Strategic Director of Housing and Modernisation

PART B – TO BE COMPLETED BY THE DECISION TAKER FOR:

- 1) All key decisions taken by officers
- 2) Any non-key decisions which are sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available.

1. DECISION(S)

As set out in the recommendations of the report.

2. REASONS FOR DECISION

As set out in the report.

3. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED BY THE OFFICER WHEN MAKING THE DECISION

Not applicable.

4. ANY CONFLICT OF INTEREST DECLARED BY ANY CABINET MEMBER WHO IS CONSULTED BY THE OFFICER WHICH RELATES TO THIS DECISION

5. NOTE OF ANY DISPENSATION GRANTED BY THE MONITORING OFFICER, IN RESPECT OF ANY DECLARED CONFLICT OF INTEREST

If a decision taker or cabinet member is unsure as to whether there is a conflict of interest they should contact the legal governance team for advice.

6. DECLARATION ON CONFLICTS OF INTERESTS

I declare that I was informed of no conflicts of interests.*

or

~~I declare that I was informed of the conflicts of interests set out in Part B4.*~~

(* - Please delete as appropriate)

BACKGROUND DOCUMENTS

Background Documents	Held At	Contact
Gateway 1: Procurement Strategy approval for Cator Street 2 – Professional services only	Southwark Council	Laura Wannop Tel: 020 7525 5352

APPENDICES

No	Title
	n/a

AUDIT TRAIL

Lead Officer	Andy Brown, Programme Manager	
Report Author	Laura Wannop, Project Manager	
Version	Final	
Dated	8 October 2018	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Finance and Governance	Yes	Yes
Head of Procurement	Yes	Yes
Director of Law and Democracy	Yes	Yes
Strategic Director of Children's and Adults' services	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	8 October 2018	

**BACKGROUND DOCUMENT -CONTRACTS REGISTER ENTRY FORM – GATEWAY
2**

Contract Name	Cator Street 2
Contract Description	Appointment of provider of professional services
Contract Type	Pagabo Framework
Lead Contract Officer (name)	Laura Wannop
Lead Contract Officer (phone number)	020 7525 5352
Department	Chief Executive
Division	Regeneration – Capital Projects
Procurement Route	Pagabo Framework
EU CPV Code (if applicable)	N/A
Departmental/Corporate	Departmental
Fixed Price or Call Off	Call off
Contract Total Value	Estimated at £1,726,540
Contract Annual Value	N/A
Contract Start Date	25/10/2018
Initial Term End Date	N/A
Number of Remaining Contract Extensions	N/A
Contract Review Date	N/A
Revised End Date	N/A
SME/ VCSE (If either or both include Company Registration number and/or registered charity number)	N/A
Comments	None
London Living Wage	Yes

On approval by the decision maker this document should be passed to the member of staff in your department who is responsible for keeping your departmental contracts register up to date.